



JOB DESCRIPTION

Job Title:	Educator
Team(s):	Field Programs
Reports To:	Education Program Manager
FLSA Status:	Non-Exempt
Pay Grade:	Temp/Seasonal 1
Location:	Issaquah Field Base/Hybrid
Season:	March 10, 2025 – November 21, 2025

Job Summary

The Educator contributes to the Mountains to Sound Greenway Trust's long-term goals of conservation and community engagement by helping develop an environmental stewardship mindset in the next generation of leaders. They are responsible for teaching 4th-12th grade students about salmon, forest ecology, environmental stewardship, and more through classroom lessons, hands-on field trips, stewardship events, and internships. They also assist with volunteer events, helping community members improve habitat health for salmon and other wildlife by removing weeds or planting trees.

Essential Job Functions

Teaching (75%)

- Teach 4th-12th grade students about salmon, forest ecosystems, stewardship, green careers, human impacts on watershed health, and similar topics.
- Manage safety for groups of approx. 25 students and 2-5 adult chaperones in outdoor settings using sound judgment and applying appropriate risk management decisions.
- Spring and Fall: Teach the *Next Generation Stewards* and *Forests and Fins* [curricula](#) to classes of approx. 25 4th-12th grade students.
- Summer: Co-teach two internship programs for high school students: [Youth Engaged in Sustainable Systems \(YESS\)](#) (six weeks with 16 students based in Carnation) and [Burien Green Teens](#) (two weeks with 14 students based in Burien). Work closely with staff from the Greenway Trust, school districts, and partner groups to plan, deliver, and evaluate lessons.

Volunteer and Outreach Events (10%)

- Co-lead [volunteer restoration events](#) at the Greenway Trust's native plant nursery and other sites in King County, occasionally on Saturdays.
- Represent the Greenway Trust at job fairs and other outreach events to promote Greenway Trust high school internship opportunities and share information about the Greenway Trust, occasionally in the evening.

Program Support (10%)

- Assist with program documentation (i.e., enter participant waiver data into Salesforce, take and upload photos, document pre/post assessment scores in Excel).
- Assist with updating or creating educational materials, including creating activities for high school student interns and providing feedback on Science Journals and worksheets.

Other (5%)

- Cultivate an inclusive environment by maintaining respectful, supportive, and compassionate relationships with coworkers, students, teachers, and field trip chaperones.
- Perform other duties as situations require or as assigned by supervisor.

Knowledge, Skills, and Abilities

Education: A degree in teaching, environmental education, environmental science or studies, or related field is beneficial but not required. Relevant experience is far more important.

Experience: At least one year of demonstrated experience with a combination of the following skills:

- Teaching 4th-12th grade students, formally or informally.
- Mentoring groups of high school students to build technical and social-emotional skills.
- Planning lessons for high school students.
- Ecological restoration (including plant ID, native planting, and weed removal).

Licenses or Certifications: Current wilderness first aid and CPR training is preferred; however, the Greenway Trust will provide this certification/recertification within the first three months of hire. A current driver's license, insurable driving record, and access to a reliable vehicle are required. Must pass WA State Patrol criminal records check and a background check in any previous state of residency.

Technical Skills:

- Proficiency with Microsoft Office products (Outlook, SharePoint, Planner, Word, PowerPoint, etc.); Google Drive; and/or Salesforce desired.
- Knowledge of Pacific Northwest ecology, especially of salmon, and forest ecosystems.
- Clear and compelling speaker and writer who can describe relevant ecological processes.

Personal Characteristics:

- Enthusiastic about the Greenway Trust [mission](#) and exemplar of Greenway Trust [values](#).
- Passionate about teaching and mentoring youth about environmental topics.
- Well-organized individual who is focused on achieving goals and making an impact.
- Self-directed and motivated individual who is an independent thinker and team player oriented towards collaboration and enjoys working with a team.
- Ready to work outdoors in variable weather and with tools for habitat restoration.

Work Location

This position is based out of the Greenway Trust's field office in Issaquah. The position is hybrid, with approximately 80% of the time spent in the field. Office work takes place at the Greenway Trust's Issaquah Field Office (1980 NW Sammamish Rd, Issaquah, WA 98027), the employee's home, and other

meeting locations. Field work takes place at schools and project sites around King County, including Issaquah, Burien, Snoqualmie Valley.

Physical Requirements

Office work involves sitting or standing for long periods while working on a computer and participating in meetings. Fieldwork includes site visits and event leadership, with physical requirements such as working in all types of weather; walking up to five miles across uneven terrain; transporting event supplies (e.g., backpacks, shovels, potted plants, A-frame signs); and visual and auditory ability to identify and respond to environmental hazards.

This job description is intended to describe the general nature of this job and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of the Mountains to Sound Greenway Trust and does not establish a contract for employment.

Prepared by: Becca Kedenburg, Education Program Manager

Date: 12/2/2024

Revised by: Tor Bell, Operations Director

Date: 12/10/2024