

**THE MOUNTAINS TO SOUND GREENWAY TRUST
MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS
June 8, 2022**

TIME AND PLACE

Pursuant to timely notice, the Annual Meeting of the Board of Directors of the Mountains to Sound Greenway Trust was held on June 8, 2022, beginning at 6:30pm for dinner and 7:20 for the meeting at the Jim Ellis Preston Community Center. Attendees had the option to join virtually as well.

PRESENT

Present were 33 voting Directors and 2 non-voting Directors whose names are indicated on the attached Record of Board Attendance (Attachment 1). Several guests were also present (Attachment 1).

President Doug McClelland served as Chair of the meeting and Sharon Linton as Secretary. A copy of the Agenda for this meeting is attached to these minutes (Attachment 2).

PRELIMINARY ITEMS

Welcome

Doug McClelland welcomed everyone to the meeting and invited introductions around the room and encouraged zoom participants to say hi to each other.

ACTION ITEMS

Action was taken on the following matters:

Approval of the Board Minutes. Minutes of the April 27, 2022 Board Meeting were reviewed. Sharon Linton reviewed the edits suggested by Cathy Baker from The Nature Conservancy in the section summarizing the Checkerboard Partnership presentation to improve clarity and accuracy regarding this complicated project. A motion was made and seconded to approve the minutes with these corrections and the April 27, 2022 meeting minutes were approved.

ANNOUNCEMENTS AND UPDATES

Jim Ellis Memorial Regional Park. Doug shared about the recent renaming Jim Ellis Memorial Regional Park at Preston. Present at the celebration were Sally Jewell, members of the Ellis family, King County Councilmember Sarah Perry, and representatives of King County Parks.

Trust Land Transfer. Doug shared details about a tour of the Oxbow Loop with Senator Mark Mullett in support of the DNR Trust Land transfer.

Finn Hill Celebration. Susan Carlson, board member, shared information about a recent celebration of a significant addition to the Finn Hill Green Loop as the 7 acre Kolasos Property was acquired by King County and City of Kirkland. Find out more at www.finnhill.org

Refuge Outdoor Festival. Caroline Villanova announced the 5th Annual Refuge Outdoor Festival at Tolt Macdonald park to encourage people of color and their allies to get outdoors and camping.

Great American Outdoors Act Celebration. Jon Hoekstra shared details about a recent celebration with USFS at Franklin Falls, where Deputy Secretary of Agriculture announced \$503M in GAOA funding across the country.

ANNUAL REVIEW AND LOOK AHEAD

Jon Hoekstra shared highlights of the past year and looked ahead to plans for 2023.

FY22 highlights

Upper Yakima Basin – Kittitas County

- New events in the Towns to Teanaway
- Palouse to Cascades Trails... Beverly bridge
- Kittitas Stewardship fund- local businesses raise \$\$ for local projects and grants
- Salmon La Sac

Middle Fork Snoqualmie Valley

- Recreation improvements
- 200,000 ++ visitors 80,000 hiked little Si..
- Maintenance
- Trail Head Ambassadors getting going
- Forterra

Snoqualmie Valley

- Rehab of Rattlesnake Lake Trail
- Savor Snoqualmie Valley program
- Restoration at Meadowbrook farm

Urban Communities

- The Greenway is working in urban and suburban areas in our community
- Bike path connection completed through Factoria
- #RecreateResponsibly created here in the PNW and is now world wide
- Clean Water ambassador program will work in person this summer
- Partnership with ECCOS

National Heritage area

- Management Plan Comments due June 20
- Plan will be submitted to the NPS and Dept of Interior in July
- New Greenway NHA Signs on I-90, Seattle, Highway 18. downtown Seattle waterfront
- Visitor Center at Snoqualmie Pass is showing MTS Greenway video

DEI – Staff are engaged in DEI work and a DEI Kick off training was held with the board in May.

Climate Action

Issaquah Creek salmon - Seed stock from warmer climates in Stossel Creek
Sale of carbon credits

Advocacy – Greenway efforts influenced several important achievements in the state this year

Fundraising -success in individual, institutional support and program specific funding

FY23 Looking ahead

Several new staff will join the Greenway in the coming months to help with work on Stewardship programs, education program coordination, marketing/communications and managing the NHA program. The NHA Manager will be responsible for convening partners and setting up a grants program to assist partners with the heritage programs.

ANNUAL BOARD MEETING BUSINESS

1. Conflict of Interest, Board Pledge Forms. Doug explained the importance of having each Member of the Board of Directors signs these forms annually. They can be found mtsgreenway.org/boardmember.

2. Fundraising Committee Report. Mike Woodsum thanked key donors, including several Board Members, for their support at this critical time. He also presented the fundraising results of the Greenway Breakfast. Lastly, Mike asked Board Members to complete a pledge form, located at: mtsgreenway.org/boardmember.
Mike announced receipt of a \$200,000 grant from the Environmental Protection Agency to support Greenway education programs

3. Greenway Trust Bylaws revisions (VOTE). Sharon Linton to introduced proposed revisions to the Bylaws, which require approval of the board of Directors.
The proposed changes include:

- Section 3.11: Notice of Meetings. Changes the timing of board meeting notification allowing a Monday notice by email rather than the prior Friday.
- Section 3.21: Board Member Emeritus. Creates the role of Board Member Emeritus.
- Section 4.10: Vice President. Creates the role of Vice President.

Sharon noted that the Operations Committee has proposed these changes, and the Executive Committee has reviewed and recommended these changes. A motion to approve the bylaw revisions was made and approved. Bob Ellis seconded. The motion passed unanimously.

4. Election of Directors, Officers, Executive Committee and Advisors (VOTE). President-Elect Alison Washburn presented the slates of nominees for election to the Board of Directors and the Board of Advisors for a single vote. Alison Washburn also presented the slates of nominees for Officers, Committee Chairs, and Executive Committee Members for another single vote.

The first slate of nominees was for election to the Board of Directors (see Attachment 3). The Board Engagement Committee proposed, and the Executive Committee ratified, the slate, which includes 15 current Directors who have agreed to stand for re-election and 5 new nominees to the Board of Directors:

- Diana Dupuis, Director, Washington State Parks and Recreation Commission
- Lindsay Frickle, Advancement Director, The Leukemia and Lymphoma Society
- Jen Gradisher, Trail Programs Director, Washington Trails Association
- Katherine Hollis, Executive Director, Eastrail Partners
- Roberta McFarland, Outdoor Schools Washington

The second slate of nominations was for the Board of Advisors (see Attachment 3). The Board Engagement Committee proposed, and the Executive Committee ratified, the slate of nominees. Of the current Advisors, 17 have agreed to stand for re-election. Two additional members joined the slate of nominees proposed for the Board of Advisors: Eric Artz, CEO, REI Co-op, and Tod McDonald, Valid8 Financial and past President of the Greenway Trust.

A nomination of Sally Jewel was proposed for the role of Board Member Emeritus. Sally Jewell is the former Secretary of the Interior, past Greenway Trust Board President, and Fritsky Chair in Leadership at UW's Foster School of Business.

A motion was made by Alison Washburn and seconded by Bob Ellis to elect the nominees presented to serve 3-year terms on Board of Directors and 2-year terms on the Board of Advisors, respectively, and to elect the Board Member Emeritus. The slates were approved unanimously.

Next the slate for Officers, Committee Chairs, and Executive Committee were presented.

Alison Washburn announced the Officers nominated for election:

- Alison Washburn – President
- Josh Lipsky – President-Elect
- Doug McClelland – Immediate Past President
- Sharon Linton - Secretary
- Amanda O'Rourke – Treasurer and Operations Committee Chair
- Ken Krivanec -- Fundraising Committee Chair
- Marie Quasius – Board Engagement Chair
- Jon Hoekstra – Executive Director

Alison Washburn also referred the Board to the slate of nominees for Executive Committee including 14 members nominated for another 1-year term, including a new member for the committee: Amanda O'Rourke (see Attachment 3).

A motion was made and seconded to elect the Officer, Committee Chair and Executive Committee nominees as presented to serve 1-year terms. The slates of nominees were approved unanimously.

4. Fiscal Year 2023 Budget (VOTE). Jason Broenneke introduced the FY23 budget to the Board (see Attachment 4). He expressed appreciation for the work of the Operations Committee, Tor Bell, and other staff for their work over the past two months to develop the budget. The budget of \$6,341,665 reflects significant growth in both revenues and expenses to support new stewardship programs and management of the NHA. The budget has been reviewed and ratified by the Executive Committee. A motion was

made by Jason Broenneke and seconded by Bob Ellis to approve the FY 2023 Budget. The motion was approved unanimously.

Doug thanked Jason Broenneke for his five years of service as Treasurer and welcomed Amanda O'Rourke as she takes on this new role.

PRESENTATIONS

Lake Sammamish Urban Wildlife Refuge Partnership. Alix Lee-Tiger presented information about the Urban wildlife refuge project. This effort is a partnership of Trout Unlimited and other organizations at Lake Sammamish. Find out more on Instagram by following. @littleredfish4ever

I-90 Snoqualmie Pass East. Brian White and Todd Trepanier, from WSDOT presented an update on I -90 Snoqualmie Pass construction efforts via Zoom. They shared the status of the multi-phase construction efforts, the success of the new wildlife crossings, decreases in collisions between animals and vehicles and reduction in avalanches impacting travel on I-90 resulting from the new bridges and crossings.

Two video links were shared for viewing of the wildlife crossings”

- <https://youtu.be/BGFIoLkEKP4>
- <https://www.youtube.com/watch?v=Cf5nMLrlgW4>

CONCLUDING REMARKS AND ADJOURNMENT

Alison and Doug shared closing remarks, shared a reminder about upcoming Explore the Greenway Trips resuming this summer for the first time since 2019, and noted Board Meeting dates for the upcoming fiscal year.

Doug McClelland wrapped up his term as president by reflecting on his life and history in the Greenway, his career with the DNR and his participation in the founding of the Greenway and involvement with the Treks. Doug expressed appreciation for the way this group of people can come together to get things done and encouraged all of us to lean in to support Alison and Josh as our next two presidents.

Alison thanked Doug for his leadership and the board expressed their appreciation with applause.

The meeting was adjourned at 9:05pm.



Sharon Linton, Secretary

Board Meeting Attendance: June 8, 2022

First Name	Last Name	Primary Affiliation	Member Status	Director, Advisors, Staff, or Guest?	Ex-Officio Director
Cathy	Baker	The Nature Conservancy	Did Attend	Director	
Jim	Becker	SmartLab Toys	Did Attend	Director	
Laurie	Benson	Washington State Department of Natural Resources	Did Attend	Director	X
Mark	Boyar	Middle Fork Outdoor Recreation Coalition	Did Attend	Director	
Jason	Broenneke	Matthew G. Norton Co.	Did Attend	Director	
Allison	Capen	International Living Future Institute	Did Attend	Director	
Susan	Carlson	E3 Washington	Did Attend	Director	
Bill	Chapman	Mountains to Sound Greenway Trust	Did Attend	Director	
Kathleen	Craig	The Wilderness Society	Did Attend	Director	
		Savor Snoqualmie Valley Leadership Team; The			
Deloa	Dalby	Mountaineers Foothills Branch	Did Attend	Director	
Bob	Ellis	Lifetime Educator and Cyclist	Did Attend	Director	
Kurt	Fraese	Fraese and Associates, LLC	Did Attend	Director	
Lindsay	Frickle	Leukemia and Lymphoma Society	Did Attend	Director	
Matthew	Grimm	Tri Pointe Homes Washington	Did Attend	Director	
Jon	Hoekstra	Mountains to Sound Greenway Trust	Did Attend	Director	
Katherine	Hollis	Eastrail Partners	Did Attend	Director	
Warren	Jimenez	King County Parks and Recreation	Did Attend	Director	X
Melanie	Kitzan	Alpine Immune Sciences	Did Attend	Director	
Janet	Knox	Pacific Groundwater Group	Did Attend	Director	
Ken	Konigsmark	Issaquah Alps Trails Club	Did Attend	Director	
Daniel	Levine	NationAd Communications	Did Attend	Director	
Sharon	Linton	SL Connects	Did Attend	Director	
Robert	Manelski	The Boeing Company	Did Attend	Director	
		President, Mountains to Sound Greenway Trust; Former			
		Assistant Region Manager, WA State Dept of Natural			
Douglas	McClelland	Resources	Did Attend	Director	
Thomas	O'Keefe	American Whitewater	Did Attend	Director	
Amanda	O'Rourke	Greenwood Ohlund & Co.	Did Attend	Director	
Marie	Quasius	Port of Seattle	Did Attend	Director	
Janet	Ray	Retired, AAA Washington	Did Attend	Director	
Jim	Reinhardsen	Laird Norton Properties	Did Attend	Director	
Vikram	Sahney	The Mountaineers	Did Attend	Director	
Al	Smith	Perkins Coie LLP	Did Attend	Director	
David	Sturtevant		Did Attend	Director	
Christopher	Thomas	Divert, Inc.	Did Attend	Director	
Harry	Thomas	AAA Washington	Did Attend	Director	
Adam	Torem		Did Attend	Director	
Jennifer	Brenes	King County Search and Rescue	Did Attend	Advisor	
Larry	Phillips	Former Councilmember, District 4, King County Council	Did Attend	Advisor	
Matt	Shaw	DroneSeed	Did Attend	Advisor	
Todd	Trepanier	WA State Department of Transportation	Did Attend	Advisor	
Alix	Lee-Tigner	Lake Sammamish Urban Wildlife Refuge Partnership	Did Attend	Guest	
Brian	White	WA State Department of Transportation	Did Attend	Guest	
Katherine	Woolsey	Washington State Department of Natural Resources	Did Attend	Guest	
		Snoqualmie Valley Youth Activities and Community			
Joel	Yoker	Center	Did Attend	Guest	
Tor	Bell	Mountains to Sound Greenway Trust	Did Attend	Staff	
Amy	Brockhaus	Mountains to Sound Greenway Trust	Did Attend	Staff	
Mackenzie	Dolstad	Mountains to Sound Greenway Trust	Did Attend	Staff	
Katie	Egresi	Mountains to Sound Greenway Trust	Did Attend	Staff	
Robyn	Hall	Mountains to Sound Greenway Trust	Did Attend	Staff	
Stephanie	Huck	Mountains to Sound Greenway Trust	Did Attend	Staff	
Nicky	Pasi	Mountains to Sound Greenway Trust	Did Attend	Staff	
Vince	Pruis	Mountains to Sound Greenway Trust	Did Attend	Staff	
Caroline	Villanova	Mountains to Sound Greenway Trust	Did Attend	Staff	
Michael	Woodsum	Mountains to Sound Greenway Trust	Did Attend	Staff	

Voting Directors	33
Non-Voting Directors	2
Advisors & Guests	8
Staff	10
Total	53



*Mountains to Sound Greenway Trust Mission:
The Mountains to Sound Greenway Trust leads and inspires action to conserve and enhance the landscape from Seattle across the Cascade Mountains to Central Washington, ensuring a long-term balance between people and nature.*

**Mountains to Sound Greenway Trust
Annual Meeting of the Board of Directors
June 8, 2022, Jim Ellis Preston Community Center, 6:30-9:00PM
Zoom option available 7:15-9:00PM**

Chair: Doug McClelland

- | | | |
|-------|--|--------|
| I. | Welcome | 7:15pm |
| II. | Approval of Minutes – (VOTE) Sharon Linton | 7:20pm |
| III. | Announcements and updates | 7:21pm |
| | <ul style="list-style-type: none">○ Jim Ellis Memorial Regional Park Celebration– Doug McClelland○ Trust Land Transfer support – Doug McClelland○ Finn Hill celebration - Susan Carlson○ Refuge Outdoors Festival – Caroline Villanova○ Great American Outdoors Act celebration at Franklin Falls - Jon Hoekstra | |
| IV. | Annual Review and Look Ahead – Jon Hoekstra | 7:30pm |
| V. | Annual Board Meeting business | 7:50pm |
| | <ul style="list-style-type: none">● Conflict of Interest disclosure, Board Pledge forms – Doug McClelland● Fundraising Committee Report – Mike Woodsum● Greenway Trust Bylaws revisions (VOTE) – Sharon Linton● Election of Directors, Officers, Executive Committee and Advisors (VOTE) – Marie Quasius, Alison Washburn● FY 2023 Budget (VOTE) – Jason Broenneke, Tor Bell | |
| VI. | Lake Sammamish Urban Wildlife Refuge Partnership update - Alix Lee-Tigner | 8:15pm |
| VII. | I-90 Snoqualmie Pass East update - Todd Trepanier, Brian White | 8:30pm |
| VIII. | Closing – Alison Washburn and Doug McClelland | 8:45pm |

GREENWAY BOARD ENGAGEMENT

What will YOU do in the Mountains to Sound Greenway today?

FY23 BOARD MEETING CALENDAR

Wednesday, September 21, 2022, 6:30-9:00PM, Jim Ellis Memorial Preston Community Center

Wednesday, November 9, 2022, 6:30-9:00PM, Jim Ellis Memorial Preston Community Center

Wednesday, February 8, 2023, 7:00-8:30 by Zoom

Wednesday, April 26, 2023, 6:00-8:30PM, Swauk-Teanaway Grange, Cle Elum

Wednesday, June 7, 6:30-9:00PM, Jim Ellis Memorial Preston Community Center

Board member calendar, policies, information: mtsgreenway.org/boardmember

Visit this Board Resources page for organizational policies, board member information, and past presentations.

Engagement Opportunities

2022 Explore the Greenway: Upper Yakima Float

- Saturday, June 18, registration: mtsgreenway.org/explore/trips/

2022 Explore the Greenway: Snoqualmie Valley Trail Bike Ride

- Saturday, August 20, registration: mtsgreenway.org/explore/trips/

Greenway Volunteer Events ongoing - mtsgreenway.org/volunteer

Refuge Outdoor Festival

3-day outdoor recreation and music camping experience geared toward people of color, allies welcome. Golden Bricks Events launched this signature event in 2018. King County's Tolt-MacDonald Park & Campground in Carnation, WA August 12-14, 2022.

Questions or interested in participating? Contact caroline.villanova@mtsgreenway.org

MOUNTAINS TO SOUND GREENWAY TRUST

FISCAL YEAR 2023 BOARD & OFFICER NOMINEES

PREPARED FOR ANNUAL BOARD MEETING JUNE 2022

❖ **PROPOSED BOARD OF DIRECTORS (3-YEAR TERM ENDING JUNE 2025)**

New Nominees:

Diana Dupuis, Director, Washington State Parks and Recreation Commission *

Director Dupuis manages Washington’s vast 120,000-acre system of 124 parks and properties, numerous heritage sites and statewide programs including Winter Recreation, Boating Safety and long-distance trails.

Diana is a dedicated parks professional and has served the agency as a region manager, park ranger, LEAN practitioner, area manager and operations manager. Prior to joining Parks, she worked as an adjunct faculty member at Green River Community College in the Department of Anthropology and the Department of Criminal Justice. Diana also served on the special operations response team with the Los Angeles County Medical Examiner-Coroner office.



Diana holds a master’s degree in Anthropology from California State University, Los Angeles and a bachelor’s degree from Indiana University. She grew up in Indiana and Michigan and spent her childhood immersed in the outdoors. Diana enjoys snowshoeing, hiking, running, bird watching and camping with her family.

Lindsay Frickle, Advancement Director, The Leukemia and Lymphoma Society

Lindsay is Pacific Northwest native and a nonprofit professional currently serving as Advancement Director for The Leukemia & Lymphoma Society. Previously, Lindsay led the Issaquah Alps Trails Club, advancing their mission by working with the board to activate a strategic plan, increase funding, and grow organizational capacity. She loves her family, her dog, the arts, and long runs in the woods.



Jen Gradisher, (she/they), Trail Program Director, Washington Trails Association

Jen Gradisher is the Trail Program Director for Washington Trails Association, where they oversee youth and adult programs statewide. Prior to WTA, Jen spent time leading trail maintenance & conservation projects for multiple organizations in addition to working with youth as an outdoor educator and kayak guide. Originally from Michigan, Jen lives in Seattle and spends their free time hiking, snowboarding and spending time with their community.



Katherine Hollis, Eastrail Partners

Katherine Hollis works as executive director for Eastrail Partners, the organization unifying and catalyzing the vision for a fully connected 42-mile Eastrail. In her prior position as the first conservation and advocacy director at The Mountaineers, Katherine also had the opportunity to partner with the Greenway Trust on numerous areas of work. She considers herself one of the lucky ones – her parents had her adventuring in nature before she could walk. This connection to the outdoors continues inspire Katherine’s focus on catalyzing authentic connections to create sustainable, impactful solutions for people and the natural world.



Dr. Roberta McFarland, Outdoor Schools Washington

Dr. Roberta McFarland recently retired from 43 years as an Residential Outdoor Environmental Educator, with the past 25 years as Director of Highline Public Schools historic Camp Waskowitz. Roberta will be working as an advisor at the state level to support capacity building and barrier removal for all students in Washington State to attend a residential week at an Outdoor School.



Current Directors nominated for re-election:

Gary Berndt
Dow Constantine *
Deloa Dalby
Bob Ellis
Kurt Fraese
Matt Grimm
Laura Hoffman
Cora Johnson

Ken Krivanec
Danny Levine
Doug McClelland
Chad Nesland
Charlie Raines
Leah Tivoli
Alison Washburn

** Ex-Officio (non-voting)*

❖ **PROPOSED OFFICERS AND STANDING COMMITTEE CHAIRS (1-YEAR TERM ENDING JUNE 2023)**

President: Alison Washburn

President-Elect: Josh Lipsky

Immediate Past President: Doug McClelland

Secretary: Sharon Linton

Treasurer / Operations Committee Chair: Amanda O'Rourke

Fundraising Committee Chair: Ken Krivanec

Board Engagement Committee Chair: Marie Quasius

Executive Director: Jon Hoekstra

Board Member Emeritus: Sally Jewell (3-year term)

❖ **PROPOSED EXECUTIVE COMMITTEE (1-YEAR TERM ENDING JUNE 2023)**

New members of the Executive Committee

Amanda O'Rourke

Current Executive Committee members nominated for re-election:

Mark Boyar

Ken Krivanec

Marie Quasius

Jason Broenneke

Sharon Linton

Jim Reinhardtsen

Bill Chapman

Josh Lipsky

Alison Washburn

Kurt Fraese

Elizabeth Lunney

Jon Hoekstra

Cora Johnson

Doug McClelland

❖ **PROPOSED BOARD OF ADVISORS (2-YEAR TERM ENDING JUNE 2024)**

New members of the Board of Advisors

Eric Artz

Tod McDonald

Current Board of Advisors members nominated for re-election

Jennifer Brenes

Mary Lou Pauly

William Castillo

Martie Schramm

Leonard Garfield

Peter Spiro

Trevor Kostanich

Ian Sutton

Arlene Levy

Todd Trepanier

Mike Livingston

Todd Welker

Jay McGowan

Dan Youmans

Gordon McHenry

Sue McLain

Laura Osiadacz



FY23 Proposed Budget

FY22 Projected End-of-Year Review

The Greenway Trust is projected to end the current fiscal year (FY22) on very strong financial footing. A number of factors account for this positive difference and are briefly highlighted below.

Greenway Trust expenses are projected to be significantly down in the current fiscal year. This was a result of an intentional hiring delay to accommodate a more inclusive hiring process, a significant reduction in meals and meeting expenses reflecting the decision not to host an in-person annual dinner and to host our annual fundraising breakfast outdoors, as well as delays in implementing large scale stewardship projects (that will be implemented in the new fiscal year).

Revenue was also down in FY22 as a direct result of the delayed stewardship projects mentioned above which are funded by grants and contracts that are paid upon completion of work. While total revenue is projected to be under budget, unrestricted fundraising has outperformed budgeted expectations by nearly 17% demonstrating a return to pre-pandemic levels of giving. Moreover, the fundraising team secured more than \$700,000 in gifts and grants to be spent in future years. These included gifts supporting the Jim Ellis Land Conservation Fund, a new \$210,000 bequest, a \$200,000+ EPA grant for education, and a \$100,000 board gift for our education program.

The fundraising team and program managers continue to successfully raise significant funding for the organization and their programs and effectively manage spending. The cumulative impact is a strong fiscal year and financial position for the organization ending FY22 with a projected net operating income of \$51,452 (versus a budgeted operating deficit of \$213,424).

	<i>FY21 Actual</i>	<i>FY22 Budgeted</i>	<i>FY22 Projected</i>
<i>Operating Revenues</i>	\$3,305,114	\$4,107,547	\$3,440,525
<i>Operating Expenses</i>	\$2,957,026	\$4,320,971	\$3,389,073
<i>Operating Net Income</i>	\$348,087	-\$213,424	\$51,452

FY23 Budget Overview

In FY23, a larger Greenway staff will hit the ground running. The NHA team will be finalizing the management plan and initiating its implementation; we will continue to expand conservation, partnership and stewardship efforts in Kittitas; the education program will reemerge from a forced pandemic hiatus offering our traditional in-class and infield programs and expanding internship offerings; and the stewardship program will launch and/or complete multiple signature projects including Preston Mill Park development, instream restoration of Issaquah Creek, Great American Outdoors Act funded USFS projects and many more (totaling \$4.2 million in project expenses).

FY23 Operating Budget Summary

We are proposing a balanced FY23 Operating Budget with \$6,341,665 in Revenues and \$6,341,665 in Expenses. The budget represents a second year of significant investment in the organization’s future as we transition from NHA planning to NHA coordination, we continue to grow capacity in Kittitas County, and we implement major stewardship projects that have been years in the making. Both expenses and revenue represent a significant step-up in activity driven principally by a major infusion of stewardship project income and spending as well as increased optimism about philanthropic giving.

In the attached budget sheets, the overall FY23 budget is broken out into budgets for Management and Administration, Fundraising, Conservation & Partnerships, Communications, Stewardship, and Education. We have also added a simple capital budget to document capital investments planned for FY23.

	<i>FY21 Actual</i>	<i>FY22 Projected</i>	<i>FY23 Proposed</i>
<i>Operating Revenues</i>	\$3,305,114	\$3,440,525	\$6,341,665
<i>Operating Expenses</i>	\$2,957,026	\$3,389,072	\$6,341,665
<i>Operating Net Income</i>	\$348,087	\$51,452	\$0

Operating Budget Revenue Highlights:

- **General Reserve Fund Disbursement:** We have included a disbursement of 5% of the account value (averaged over three years on March 31) per financial and investment policy guidance. That amount this year is \$40,617.
- **Unrestricted Fundraising:** General unrestricted fundraising is projected to grow in FY23 to \$905,000. This represents a return to the pre-pandemic trajectory of giving and consistent year-over-year performance from the fundraising team.
- **Ellis Fund:** We are budgeting a release of \$75,000 of the Ellis Fund to support the organization’s land conservation efforts. These funds have been raised in partnership with the Trust for Public Land as part of a \$5 million land conservation campaign.

Mountains to Sound Greenway Trust Proposed FY23 Budget

- **Thomsen Bequest:** We are proposing to allocate \$240,000 of the Thomsen bequest/Fellowship for the Future Fund to continue support for our National Heritage Area efforts and to fund the first year of one of two additional positions in Kittitas County.
- **Middle Fork Snoqualmie Campaign:** We will continue to spend down the Middle Fork funding previously raised on recreation projects throughout the Middle Fork.
- **Kittitas Funding:** Last spring an anonymous donor pledged \$250,000 over two years to grow the Greenway Trust's Kittitas program with a specific focus on the Teanaway. The second year of this pledge will be released in FY23.
- **Stewardship Program:** Revenue from stewardship program projects is projected to be very strong in FY23. Several major projects that have been in development for years are expected to be started and/or completed in the fiscal year including the Preston Mill Park development, Issaquah Creek in-stream installation, multiple USFS Great American Outdoors Act funded recreational improvements and ongoing work with Washington State Department of Natural Resources. Additionally, the consistent grant and fee-for-service funding remains strong.
- **Education Program:** We are very excited to project strong revenue for the education program in FY23. This includes the release of a portion of a board member pledge which will be matched during the year and the continued growth of agency grants (EPA and King County) as well as continued gifts from Boeing and the Russell Family Foundation.

Operating Budget Expense Highlights:

- **Bottom-Up Budget:** The budget process again started with our traditional bottom-up conversations and construction. We worked with individual program managers to identify projects, program needs, income sources and expected expenses for the fiscal year.
- **Employee Expenses (Staff Growth):** The budget includes \$2.7 million in employee expenses of which \$679,395 are in project-funded seasonal employees. The remainder accounts for 23.5 regular FTEs. This represents an increase of 7.5 staff since the start of FY22 and is a significant step-up in our headcount. New positions include an NHA manager, education coordinator, operations/development coordinator, two restoration coordinators, two Kittitas coordinators and a volunteer coordinator. This change is driven by growth in mission-driven organizational programming (stewardship, education, Kittitas, land conservation and NHA) matched by dedicated short, mid- and long-term program funding (Ellis Fund, NPS NHA, Kittitas gift, bequests, board education gift, Carter, and countless stewardship and education grants and awards).
- **Employee Expenses (Compensation Pool):** In FY23, we have included a significant increase to the employee compensation pool which includes a substantial cost of living increase as well as promotion and merit increases. While a larger than normal pool in the new fiscal year, we believe this it is necessary to remain at least modestly

Mountains to Sound Greenway Trust Proposed FY23 Budget

competitive in the current challenging labor market, keep pace with COLA adjustments at partner organizations, and retain our staff.

- **Outside Services:** Outside services are budgeted to significantly increase in FY23 (\$2,685,440). This principally reflects several major projects the stewardship team will be starting and/or completing in the fiscal year including the Preston Mill Park redevelopment, Great American Outdoors Act recreation projects on USFS lands, the Issaquah Creek instream restoration project at Lake Sammamish State Park and many others. There are modest increases for other program areas reflecting modest growth in program and/or rising costs.
- **Office Expenses:** Office expenses also are budgeted to climb modestly representing the additional technology needs of a growing staff and as we continue to modernize our technology.
- **Contributions to Partners:** The Greenway Trust is again including a line item for contributions to partners. This continues to include education program funds already raised that will be provided to partners to support our internship programs, intern stipends, honorariums and the like. The executive director will manage discretionary spending of \$15,000 to support long-standing partners like the WWRC and emerging DEI partnerships such as ECOSS, Refuge Outdoors, etc. An additional stewardship fund (within the stewardship program) will support new on-the-ground partnerships.

Additions and Releases of Net Assets

The proposed FY23 budget includes several additions and releases from our Unrestricted and Restricted Net Assets to support general and specific programs of the Greenway Trust. We are projecting to end FY22 with \$4,187,779 in net assets and are budgeting to end FY23 with \$3,499,512 in net assets. This reflects a spend down of the Middle Fork campaign funds, Fellowship for the Future Fund, Ellis Fund, and other restricted grants and gifts. Note that we have not projected new funding for the Middle Fork campaign, Fellowship for the Future Fund, or the Ellis Fund, however, we continue to focus our efforts on these funding sources and expect them to grow in FY23.

Mountains to Sound Greenway Trust Proposed FY23 Budget

	<i>End FY22 projected</i>	<i>Additions</i>	<i>Releases</i>	<i>End FY23 projected</i>
Unrestricted Net Assets	\$3,062,210	\$123,300	-\$460,617	\$2,724,893
<i>Operating Assets</i>	\$966,975			\$966,975
<i>General Reserve</i>	\$773,962	\$18,300	-\$40,617	\$751,645
<i>TPL Jim Ellis Fund</i>	\$253,252		-\$75,000	\$178,252
<i>Fellowship for the Future Fund</i>	\$933,021		-\$105,000	\$828,021
<i>NHA & Kittitas (FFF)</i>	\$135,00	\$105,000	-\$240,000	
Restricted Net Assets	\$1,125,569		-\$350,950	\$774,619
<i>Education/Other</i>	\$80,000		-\$26,000	54000
<i>Snoqualmie</i>	\$34,651			\$34,651
<i>Middle Fork Campaign</i>	\$886,206		-\$261,509	\$624,697
<i>Kittitas</i>	\$20,000			\$20,000
<i>Other Restricted Funds</i>	\$104,712		-\$63,441	\$41,271
Total Net Assets	\$4,187,779	\$123,300	-\$811,567	\$3,499,512

Capital Budget

Staff are requesting a capital budget of \$45,000 in FY23. This includes the expected cost of one new truck for the Greenway Trust’s vehicle fleet which would be depreciated over a seven-year period (per the organization’s fleet replacement plan). The truck would replace an aging vehicle based out of the Lake Sammamish field base.

Mountains To Sound Greenway Trust Income Statement Budget vs. Actual (YTD)

	Mar 31, 2022 Actual	Mar 31, 2022 Budget	Variance	% of Budget	FY 2022 Projection	FY 2022 Budget
Revenue						
In-Kind Income	\$ -	\$ -	\$ -		-	50,000
Other Income	17,038	13,750	3,288	124 %	21,271	20,000
Grants & Agreements	1,055,115	1,764,236	(709,121)	60 %	2,011,896	2,632,995
Gifts	989,096	948,959	40,137	104 %	1,407,359	1,404,552
Total Revenue	2,061,249	2,726,945	(665,696)	76 %	3,440,525	4,107,547
Operating Expenses						
Employee Expenses	1,411,119	1,620,862	(209,743)	87 %	1,975,784	2,190,581
Outside Services	545,297	689,000	(143,703)	79 %	793,350	1,192,500
Field Project Mat & Equip	99,868	263,475	(163,607)	38 %	226,168	309,225
Office Expense	134,022	165,766	(31,744)	81 %	188,741	205,570
Meals, Meetings & Workshop Exp	18,326	124,905	(106,579)	15 %	44,442	134,230
Printing Expenses	6,970	11,861	(4,891)	59 %	10,719	15,065
Transportation Expenses	18,949	36,500	(17,551)	52 %	29,394	49,250
Fees	18,357	16,525	1,832	111 %	24,342	21,850
In-Kind Expense	-	-	-		-	50,000
Insurance	21,979	28,875	(6,896)	76 %	29,309	38,500
Depreciation	19,642	32,250	(12,608)	61 %	26,814	43,000
Professional Development	9,478	22,800	(13,322)	42 %	16,149	32,300
Contributions to Partners	18,710	27,500	(8,790)	68 %	23,860	38,900
Interfund Transfers	-	-	-		0	-
Total Operating Expenses	2,322,717	3,040,319	(717,602)	76 %	3,389,073	4,320,971
Operating Income (Loss)	(261,468)	(313,374)	51,906	83 %	51,452	(213,424)
Other Income						
Unrealized Gain (Loss)	(58,626)	-	(58,626)		(58,626)	-
Interest & Dividends	22,722	15,000	7,722	151 %	22,722	20,000
Investment fees	(5,263)	(4,950)	(313)	106 %	(7,018)	(6,600)
Realized Gain (Loss)	-	-	-		-	-
Total Other Income	(41,167)	10,050	(51,217)	(410)%	(42,922)	13,400
Other Expenses						
Income Restricted for FY	(683,452)	-	(683,452)		(742,452)	-
Restriction Released from PYs	302,637	487,459	(184,822)	62 %	388,969	650,552
Total Other Expenses	(380,815)	487,459	(868,274)	(78)%	(353,483)	650,552
Net Income (Loss)	78,180	(790,783)	868,963	(10)%	362,013	(850,576)

**Mountains To Sound Greenway Trust
FY23 Budget**

Mountains To Sound Greenway Trust
FY23 Budget - Overall Summary

	FY21 Actual	FY22 Projected	FY23 Budget	Notes
Ordinary Income/Expense				
Income				
43400 · In-Kind Income	10,679	-	-	
43410 · Other Income	362,425	21,271	21,348	NNRG sublease & school fees
44000 · Grants & Agreements				
44600 · Inc Rec'd in CY, Rest'd for FY	383,628	(9,000)	-	
44650 · Inc Rec'd in PY, Released in CY	16,112	23,113	63,696	Stewardship and education programs grants released
44500 · Federal Grants & Agreements	-	840,129	998,312	NPS/NHA; GAOA/USFS; salmon recovery funds, etc.
44000 · Grants & Agreements - Other	1,259,425	1,157,653	3,439,167	Primarily federal, state, and municipal grants and agreements for stewardship, education, communications and conservation & partnership; substantial increase in stewardship project funding. Also includes unrestricted grants.
44000 · Grants & Agreements	1,659,165	2,011,896	4,501,175	
45000 · Gifts				
45600 · Inc Rec'd in CY, Rest'd for FY	(352,800)	(733,452)	-	Currently not budgeting current year awards for Middle Fork or other gifts that would be restricted for future years
45650 · Inc Rec'd in PY, Released in CY	346,236	365,855	643,843	Thomsen bequest; Middle Fork release; Kittatas DAF, General Fund disbursement
45000 · Gifts - Other	1,279,408	1,774,955	1,173,300	Unrestricted giving; Carter; conservatively budgeted and includes no Middle Fork, bequests or other gifts that would typically be restricted for future years
45000 · Gifts	1,272,845	1,407,359	1,817,143	Includes \$905k in unrestricted fundraising
45900 · Promotional Sales	-	-	2,000	Logo gear sales
Total Income	3,305,114	3,440,525	6,341,665	Approx. \$5 million in dedicated project funding, principally stewardship (expenses offset by revenue)
Expense				
61000 · Employee Expenses	1,831,267	1,975,784	2,728,922	23.5 regular and 14 seasonal staff; growth in staff numbers, salary increases
62000 · Outside Services	739,123	793,350	2,685,440	Field contracting; consultants; tech support
63000 · Field Project Mat & Equip	67,756	226,168	262,807	Trees, toilets, gravel, signage, mulch, etc.
65000 · Office Expense	159,675	188,741	202,686	Increased tech and resources related to new staff and continued upgrades
66000 · Meals, Meetings & Event Exp	7,627	44,442	172,875	Return of annual breakfast, annual dinner and in-person board meetings; substantial cost increases
67000 · Printing Expenses	8,595	10,719	27,900	Brochures, education supplies, annual reports, NHA passport, etc.
68000 · Transportation Expenses	26,456	29,394	64,010	Return of external meetings
69000 · Fees	22,363	24,342	44,726	Banking fees, gift processing, B&O taxes on stewardship projects and advertising (includes significant advertising, \$17k, related to tourism grants received)
70000 · In-Kind Expense	10,679	-	-	
71000 · Insurance	28,698	29,309	40,000	Liability, auto, cyber, board, etc.
72000 · Depreciation	44,774	26,814	49,000	Vehicle/truck fleet
73000 · Professional Development	3,792	16,149	27,200	\$15k non-required professional development; \$12k required trainings (WFA, herbicide, saw certifications, etc.)
74000 · Contributions to Partners	6,221	23,860	36,100	Executive director opportunity fund, stewardship program opportunity fund, education program honorariums and other partnership support
75000 · Interfund Transfers	-	0	(0)	
Total Expense	2,957,026	3,389,073	6,341,665	
Net Ordinary Income	348,087	51,452	0	
Other Income/Expense				
Total Other Income	187,633	(42,922)	18,300	Net investment income (estimated dividends & interest minus management fees)
Other Expense				
85000 · Income Restricted for FY	(358,348)	(742,452)	-	Currently not budgeting current year awards for Middle Fork or other gifts that would be restricted for future years
86000 · Restriction Released from PYs	367,897	388,969	707,538	Middle Fork, Reinhardsen, Thomsen bequest, Boeing, etc.
Total Other Expense	9,549	(353,483)	707,538	
Net Other Income	178,084	310,561	(689,238)	
Net Income	526,171	362,013	(689,238)	

Mountains To Sound Greenway Trust Net Assets

	Jun 30, 2021 Beginning Net Assets	Net Assets Additions	Net Assets Released	Jun 30, 2022 Ending Net Assets	Net Assets Additions	Net Assets Released	Jun 30, 2023 Ending Net Assets
Unrestricted Net Assets							
Operating Assets	779,785	650,442	(463,252)	966,975		-	966,975
General Reserve	900,513		(126,551)	773,962	18,300	(40,617)	751,645
TPL Jim Ellis Fund	-	253,252		253,252	-	(75,000)	178,252
Fellowship for the Future Fund for NHA & Kittitas	730,860	210,000	(7,839)	933,021	-	(105,000)	828,021
Tech Upgrade	135,000			135,000	105,000	(240,000)	-
	139	-	(139)	-	-	-	-
Total Unrestricted Net Assets	2,546,296	1,113,694	(597,780)	3,062,210	123,300	(460,617)	2,724,893
Temporarily Restricted Net Assets							
Education/Other	-	100,000	(20,000)	80,000		(26,000)	54,000
Policy and Coalition/Snoqualmie	34,651			34,651			34,651
Snoqualmie Point/Middle Fork	1,175,107	35,200	(324,101)	886,206		(261,509)	624,697
Upper Yakima	-	20,000		20,000		-	20,000
NHA	-			-			-
Other	69,712	101,000	(66,000)	104,712	-	(63,441)	41,271
Total Temporarily Restricted Net Assets	1,279,470	256,200	(410,101)	1,125,569	-	(350,950)	774,619
Total Net Assets	3,825,766	1,369,894	(1,007,881)	4,187,779	123,300	(811,567)	3,499,512

	Jun 30, 2021 Beginning Cash	Cash Additions	Cash Used	Jun 30, 2022 Ending Cash	Cash Additions	Cash Used	Jun 30, 2023 Ending Cash
Operating Cash	407,100	215,051	-	622,151		(269,441)	352,710
General Reserves	928,264	253,252	(126,551)	1,054,965	18,300	(115,617)	957,648
Fellowship for the Future	640,860	300,000	(7,839)	933,022	-	(105,000)	828,022
Middle Fork Money Market	461,273	302,200	(274,101)	489,372	-	(261,509)	227,863
	2,437,497	1,070,503	(408,490)	3,099,510	18,300	(751,567)	2,366,243

Note: Cash Additions in FY23 do not include awards for Middle Fork or other gifts that would be restricted for the future.